

Board of Commissioners
Rea Valley Fire Protection District
2017 04 10 Minutes

Chairman Brent Dove brought the meeting to order at 6:04pm.

Secretary Report:

The 2017 01 20 minutes were presented to the BoC by Chairman Brent Dove. Randy White made a motion to approve the minutes as corrected. Rick Hurst seconded the motion. Minutes were voted on and passed. Tami Fuerst abstained as she was not at the January 2017 meeting.

Treasurer's Report:

The Treasurer presented the January, February, March and the First Quarter of 2017 profit and loss report; January, February, March and the First Quarter of 2017 itemized category report, and the balance sheet as of March 31, 2017. The financials on were emailed on April 08 and April 10, 2017. The BoC also received and reviewed the monthly estimated bills and quarterly due bills for the 2nd quarter. The reports are attached.

Treasurer Fuerst recommended the District try and save \$10,000.00 per year. This would give the District funds to make planned purchases and also cover large unexpected expenses.

Rick Hurst made a motion to accept the Treasurer's report as presented. The motion was seconded by Randy White. The motion was unanimously passed.

Rick Hurst brought to the BoC attention the 1st quarter Chief's fuel expense. After discussion, Brent Dove made a motion that the District pay a mileage rate as per the IRS 2017 business mileage rates and Chief will turn in a mileage report each month. The **Treasurer will find out the amount per mile as per the IRS.** The 2017 IRS Business mileage rate is 53.5 cents per mile. Randy White seconded the motion. The motion was voted on and unanimously passed.

Due to the personnel putting off road diesel in FPD vehicles that should not have off road diesel and errors this creates in the annual tax fuel refund, Brent Dove made a motion that the FPD use only road or clear diesel. The motion was seconded by Rick Hurst. The motion was voted on and passed.

Fuel Tickets: Brent Dove recommended that we obtained Murphy fleet cards for use through Murphy's fuel. The fleet cards will be assigned to each vehicle and when used it

requires an persons id number, and vehicle mileage. This will eliminate several issues such as: keep track of the receipts, receipts not being signed correctly, and the FPD will be able to terminate the charge accounts with Southern Retail Partners, Inc (Exxon in Flippn). Brent Dove made a motion to apply for the Murphy fleet cards. Tami Fuerst seconded the motion. The motion was voted on and unanimously passed. **Brent will complete the application.**

The internet is not working at Station 1 and the printer is not working either. The Deputy Chief has requested a new computer, desk, necessary software and multi-function printer. We are able to purchase a new computer from Wal-Mart for about 400.00 plus tax; the **Treasurer will pursue the purchase of a desk, and look into a printer.** Brent Dove made a motion to purchase a new desk top computer, desk, software, and printer. Tami Fuerst seconded the motion. The motion was voted on and passed.

Chief's Report:

The Chief's report was presented by Fire Chief David Hannah for January, February, and March 2017 (reports attached).

The Chief made the following requests and updates:

1. Order fire gloves, The BoC approved this as it is for the safety of the Fire Fighters.
2. The overhead doors have been repaired.
3. The north door on Staion 2 is in the process of being repaired.
4. The tile floor in the Kitchen of Station 1 is to be repaired.
5. The roof on Station 1 needs to be repaired or replaced. **Brent Dove will contact Josh Sanders again.**
6. Service Truck is out of service again, and may need to be replaced. **Chief Hannah is to obtain and present a proposal for replacing this vehicle.**
7. Chief Hannah would like to obtain locker or racks to be installed on the south wall for storage of fire fighting gear. **Chief Hannah is to obtain and present a proposal for building or purchasing the racks.**

Old Business:

The tent and table apron has arrived.

Brent Dove has prepared a press release for the Mountaineer Echo (attached).

New Business:

Joseph Gentry a guest was inquiring about an appeal. Apparently, Chief Hannah had given the information to Brent prior to this meeting. The appeal was signed on March 31, 2017. As we do not have all of the appropriate documents, we can not proceed. **Rick Hurst will follow up. Treasurer Fuerst will try and obtain the 2014, 2015, and 2016 tax notices from the Marion County Collectors office and forward them to Rick.**

The next BoC meeting will be Monday July 10, 2017 at 6:00pm at Station 1.
Additional meetings may be called as necessary. All meeting will be held at Station 1 at 6:00pm.

Randy White made a motion to adjourn the meeting. The motion was seconded by Rick Hurst; motion was voted on and passed. The meeting was adjourned at 7:35pm by Brent Dove.

Respectfully submitted,

TAMI JO FUERST

BoC Attendees:

Brent Dove
Randy White
Rick Hurst
Tami Jo Fuerst

Guests:

Fire Chief David Hannah
Captain Lyle Jack
Marcus Dowden
Kaitlun Jones
Tom Lauritsen
Joseph Gentry